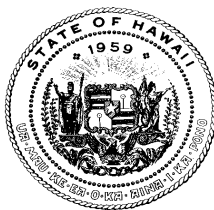


STATE OF HAWAII  
DEPARTMENT OF HEALTH  
CHILD AND ADOLESCENT MENTAL HEALTH DIVISION

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**Questions and Answers Including  
Addendum 3**

**Relating to the Request for Proposal (RFP)  
# HTH 460-06-01 For the Comprehensive  
Behavioral Health Service for Children, Youth  
and Families  
Issued February 2, 2006**



February 2, 2006

**QUESTIONS AND ANSWERS  
AND  
ADDENDUM NO. 3**

**To**

**REQUEST FOR PROPOSALS  
For Comprehensive Behavioral Health Services for Children, Youth and Families  
RFP No. 460-06-01**

The Department of Health, Child and Adolescent Mental Health Division is issuing this addendum to RFP Number 460-06-01, Comprehensive Behavioral Health Services for Children, Youth and Families for the purposes of:

- ☐ Responding to questions that arose at the orientation meeting of December 21, 2005 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- ☒ Amending the RFP.

The proposal submittal deadline:

- ☐ is amended to \_\_\_\_.
- ☒ is not amended.

Enclosed is (are):

- ☐ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☒ Amendments to the RFP.

Should you have any questions, contact:

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## Amendments

### Introduction

The following amendments apply to RFP No. 460-06-01, Comprehensive Behavioral Health Services for Children, Youth and Families.

Section	Subsection	Page	Amended Language
2	III.B.1.a.	2-43	<p>The paragraph that states, "The Contractor is required to develop and implement roles for Youth Specialist, Family Specialist, and Cultural Competency Specialist within the organization, to include roles in quality assurance, advisory, planning and management actions" applies for all services under the Educationally Supportive (ES) Intensive Mental Health Services and Support for Emotional and Behavioral Development (SEBD) Program service categories. The Emergency Public Mental Health service category as describe on page 2-9 and 2-10 of the RFP are exempted from this requirement.</p> <p>The following clarification is added to page 2-43. "Agencies providing ES and SEBD programs, services and/or placements must have someone who carries each of these roles. Agencies must have adequate time set aside for addressing all obligations as outlined in the Request for Proposals (RFP). Agencies must develop roles and establish protocols for how youth voice, family voice and cultural competency issues are supported and advocated for at all levels of the organization -- from individual team planning, to quality assurance meetings, to management and/or governing body meetings. Agencies must identify Youth Specialist roles, Family Specialist roles, and Cultural Competency Specialist roles. There needs to be adequate time put to each of these roles so that the position description can be implemented with quality.</p>

Section	Subsection	Page	Amended Language
			There is no FTE allotment required, but it is recommended that these be paid positions and that they be allocated at least .5 FTE. Youth Specialists must be youth or young adults with emotional and/or behavioral challenges. Family Specialists must be individuals who have family members who have or had emotional and/or behavioral challenges as a child or adolescent. Cultural Competency Specialist must be someone with expertise in assessing and developing services and/or programs in culturally competent manner. It is strongly recommended that the Youth Specialist be expected to serve as a member of Hawaii Youth Helping Youth, and the Family Specialist becomes a member of Hawaii Families As Allies network of volunteers."
5	Attachment C	20	<p>In the Interagency Performance Standards and Practice Guidelines, under CAMHD Supervision, the paragraph that states "A QMHP shall supervise the equivalent of no more than six (6) full-time MHP's or paraprofessionals" is deleted and replaced with "A QMHP shall supervise the equivalent of no more than seven (7) full-time MHP's or paraprofessionals.</p> <p>The paragraph that states "A MHP shall supervise the equivalent of no more than six (6) full-time paraprofessionals" is deleted and replaced with "A MHP shall supervise the equivalent of no more than seven (7) full-time paraprofessionals.</p>
4	II	4-1	<p>The following sentence is added to the paragraph.</p> <p>"Effort will be made to obtain families and/or consumer representatives in the community for each evaluation committee."</p>